NECHES & TRINITY VALLEYS
GROUNDWATER CONSERVATION DISTRICT

P.O. Box 1387 • 501 Devereaux St., Suite 201, Jacksonville, TX 75766
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APPLICATION FOR WELL CONSTRUCTION (DRILLING) PERMIT

FOR DISTRICT USE ONLY	
State/District Well No.: _____	Date Application Received: _____
Fee Received: $ _____ Paid By: _____	Date Received: _____
Date Approved: _____	Approved By: _____

Instructions: This application is required before drilling, equipping, completing, closing, or plugging any well, substantially altering the size of a well or well pump, or converting an oil and gas well to a water well (§ 6.201). Complete one application per well and return it with the non-refundable application fee (§ 7.002). A well construction permit does not authorize withdrawals, except for drilling or testing; the well may not be placed into operation until an operating permit is obtained or, for a well exempt under § 5.401, the District approves the well's registration under § 5.501 (§ 6.206). A well construction permit expires 120 days after issuance unless extended once for 120 days (§ 6.207). The well owner or the well owner's driller must notify the District at least three business days before work begins (§ 6.212). Wells exempt under § 6.202 (including qualifying domestic, livestock, poultry, and wildlife wells, limited production wells, rig-supply wells, and wells that qualified as exempt before October 15, 2026) do not need this permit for drilling, but must give that notice and meet spacing requirements; the § 6.202 exemption does not cover plugging. For a well to be operated under an operating permit, a pump test must be performed and the results filed with the District, with at least 72 hours' notice to the District, before groundwater is produced (§ 6.210(o)).

The drilling and operation of OPEN-LOOP geothermal wells is prohibited (§ 6.201(d)).

Part I. Operating Permit / Exemption Basis (§ 6.203(q))

Legal basis under which groundwater will be withdrawn (check one):

☐ Operating Permit (or application) No.: _____ ☐ Exemption from operating permit (§ 5.401)

Unless the well is exempt under § 6.202, the owner must obtain a well construction permit before drilling, equipping, completing, closing, or plugging the well, substantially altering the size of the well or well pump, or converting an oil and gas well to a water well (a § 6.202 exemption does not cover plugging), and, unless the well is exempt under § 5.401, an operating permit before producing groundwater from it (§ 6.201(a)). An operating permit application may be filed with this application.

Part II. Well Owner Information

☐ Individual ☐ Partnership ☐ Corporation ☐ Governmental Entity ☐ Estate/Trust/Guardianship

Name: _____

Mailing Address (Street/PO Box, City, State, Zip): _____

Physical Address (Street, City, State, Zip): _____

Telephone: _____ Email: _____

If the applicant is other than the property owner, attach documentation establishing authority to construct and/or operate the well (§ 6.203(a)).

Part III. Operator (if different from Owner)

☐ Individual ☐ Partnership ☐ Corporation ☐ Governmental Entity ☐ Estate/Trust/Guardianship

Name: _____

Mailing Address (Street/PO Box, City, State, Zip): _____

Physical Address (Street, City, State, Zip): _____

Telephone: _____ Email: _____

Part IV. Property Owner (if different from Applicant)

☐ Individual ☐ Partnership ☐ Corporation ☐ Governmental Entity ☐ Estate/Trust/Guardianship

Name: _____

Mailing Address (Street/PO Box, City, State, Zip): _____

Physical Address (Street, City, State, Zip): _____

Telephone: _____ Email: _____

Part V. Well Driller (§ 6.203(o))

Driller Name: _____

Drilling Contractor Company: _____

Driller's License No.: _____

Telephone: _____ Email: _____

Address: _____

Part VI. Proposed Activity and Well Location

Description of proposed activity (check all that apply) (§ 6.203(c)):

☐ Install a new well ☐ Install a closed-loop geothermal well ☐ Alter/reconstruct an existing well

☐ Increase pump size on an existing well ☐ Plug a well

☐ Convert an oil or gas well to a water well ☐ Drill test well(s) (§ 6.208) ☐ Replace a well (§ 6.213 — also file an application to amend the existing permit or registration)

Other (specify): _____

Well site physical (911) address: _____

City: _____ Zip: _____ County: _____

County / Section / Block / Survey: _____

GPS Latitude: _____ Longitude: _____ *(accurate within 50 feet)*

Distance to the two nearest non-parallel property lines (legal survey lines) (§ 6.203(e)):

(1) _____ ft. (2) _____ ft.

Distance to nearest existing well: _____ ft. Distance to septic/drain field: _____ ft.

Spacing (§ 6.101(a)) — maximum production capacity (for a well without an operating permit, the rated capacity of the pump, § 6.101(e)): _____ gpm

Required distance from property line (or CCN/service-area boundary for a retail public utility) — greater of 50 ft. or 1 ft. per gpm: _____ ft. Actual: _____ ft.

Required distance from existing wells, approved well sites, and proposed wells in the same aquifer — 2 ft. per gpm: _____ ft. Actual distance to nearest such well: _____ ft.

Will the well be located in a flood plain? ☐ Yes ☐ No If yes, will the wellhead extend 36" above? ☐ Yes ☐ No

Part VII. Construction and Production Details

Purpose of use (definite terms) (§ 6.203(g)): _____

Total annual withdrawal proposed (acre-feet or gallons) (§ 6.203(h)): _____

Maximum rate of withdrawal the well will be capable of (gpm) (§ 6.203(i)): _____

Proposed total well depth (ft.) (§ 6.203(j)): _____

Proposed depth of cemented casing (ft.) (§ 6.203(j)–(k)): _____

Cementing methodology (§ 6.203(k)): _____

Predicted depth to top of targeted water-bearing strata (ft.) (§ 6.203(l)): _____

Casing:

☐ Steel ☐ PVC

Schedule/SDR or wall thickness: _____ Casing OD: _____ in. Borehole diameter: _____ in.

Annular seal material (grout) and depth(s) of placement: _____

Pump (§ 6.203(m)):

☐ Submersible ☐ Turbine ☐ Jet

Pump motor size (horsepower): _____

Pump power source:

☐ Electric ☐ Diesel ☐ LP Gas ☐ Windmill ☐ Other

Approximate date construction will begin (§ 6.203(n)): _____

Water source — aquifer(s) in which the well is screened (§ 6.203(p)):

☐ Carrizo-Wilcox ☐ Queen City ☐ Sparta ☐ Trinity River Alluvium

Other: _____

Part VIII. Required Attachments

☐ **1.** Authority documentation if the applicant is not the property owner (§ 6.203(a)).

☐ **2.** Copy of any deed, transfer agreement, or legal document supporting the application.

☐ **3.** County appraisal district map showing the proposed/modified well, subject property, and adjacent owners' physical and mailing addresses (§ 6.203(f)).

☐ **4.** Map of all existing wells within a one-half (1/2) mile radius of the proposed well or well to be modified (§ 6.203(f)).

☐ **5.** For closed-loop geothermal wells: system design information provided by a licensed installer (§ 6.203(s)).

☐ **6.** If alternative well spacing is sought (vs. a registered well owned by another, or to locate the well closer to a property line than required): waivers signed by the affected well owner(s) or by each adjoining landowner within the required distance, on the District's Spacing Waiver / Alternative Spacing form, with any site-specific hydrogeologic information (§§ 6.101(b), (c), (f), 6.203(t)). A retail public utility may request a spacing variance (§ 5.218).

☐ **7.** Water well closure plan (for plugging activities), OR sign the declaration in Part IX (§ 6.203(r)).

☐ **8.** Signatory documents — attach each that applies:

- ☐ Written evidence of an agent’s authority to sign for the applicant (§ 9.104(b)(1)).
- ☐ Assumed name certificate (individual or partnership doing business under an assumed name) (§ 9.104(b)(1), (3)).
- ☐ Joint applicants: written designation of the applicant selected to represent the others (§§ 9.103, 9.104(b)(2)).
- ☐ Estate or guardianship: current letters testamentary or order appointing guardian (§ 9.104(b)(4)).
- ☐ Corporation, district, county, city, or other entity: bylaws, charter, resolution, or corporate affidavit showing the signing official’s authority (§ 9.104(b)(5)).
- ☐ Trust: name of the trust, nature of the trust agreement, and name and current address of each beneficiary (§ 9.104(b)(6)).

Part IX. Declarations (initial all that apply)

_____ Applicant is in compliance with all applicable District Rules and will comply with the Rules and all permits and plans promulgated under them.

_____ Applicant will avoid waste, achieve water conservation, use reasonable diligence to protect groundwater quality, and manage the use to protect, conserve, and prevent waste of groundwater in the aquifer.

_____ Applicant will comply with the District's Groundwater Management Plan.

_____ The well is not located on land that was subdivided in violation of Chapter 232, Texas Local Government Code (§ 6.204(n)).

_____ Applicant will comply with all District well plugging and capping guidelines and report closure to TDLR and the District (§ 6.203(r)).

Attestation and Signature (Required — § 9.104)

STATE OF TEXAS §
COUNTY OF _____ §

I certify that the information provided in this application is true and accurate to the best of my knowledge and belief, and I subscribe and swear or affirm under oath that the facts set out herein are accurate.

Signature requirements (§ 9.104): A partnership must state whether it is a general, limited, or limited liability partnership. A trustee must sign as “trustee.” Each joint applicant must sign, and where spouses own the well, each spouse must sign. A person signing on behalf of the applicant must provide the information below.

Signer’s Position: _____ Telephone: _____ Email: _____

Signer’s Physical and Mailing Address: _____

Signed: _____ Date: _____

Printed Name: _____ Title: _____

Joint Applicant / Spouse (if applicable):

Signed: _____ Date: _____

Printed Name: _____ Title: _____

Subscribed and sworn to before me on this _____ day of _____, 20_____.

_____
Notary Public, State of Texas